Meeting minutes

Meadowlane Elementary (Primary & Intermediate)

Date | time August 26, 2024 |3:08 PM Meeting called to order by Breeann Guisewhite

# In Attendance

21- See attached sign-in sheet

# Minutes:

None at this meeting

# Officer’s Reports

**President:** Breeann Guisewhite

Reviewed “PTO at a Glance.”

Announced Co-Vice President and Secretary Positions.

“No-Sale Fundraiser” continues

**Secretary:** Amanda Goodwin (Co-Vice President, standing in for Secretary)

Reviewed proposed changes to Meadowlane Primary & Intermediate PTO Bylaws

Motion to approve Bylaws called by Sarah Barnett and seconded by Stephanie Woodline. Bylaws have been approved.

**Treasurer:** Brooke Rutherford (Co-Vice President, standing in for Treasurer)

Reviewed proposed PTO budget for 2024-2025 school year.

Motion to approve PTO budget called by Sarah Barnett and seconded by Amie Marchand. PTO budget has been approved.

# Committee Reports

**Fall Festival Committee:**

Date of Festival to be determined.

Emails sent to those who signed up for committee at Meet the Teacher.

**Yearbook Committee: Primary Chairperson: Amanda Goodwin Intermediate Chairperson: Carmina Basnight**

First meeting 9/18/2024 3:00 PM at Meadowlane Intermediate Library

**6th Grade End of the Year Committee**

Will address after Winter Break

# Principal’s Report

**Principal of Meadowlane Primary:** Deanna Smith

Open House Thursday, August 29, 2024 from 5:ooPM to 7:00 PM

2 sessions: 5:00-5:45; 6:00-6:45

ESE/Therapy teachers will be available to speak with families

Texas Roadhouse Spirit Night on September 9th, 4:30 PM-8:00 PM

STAR Testing: September 10- Reading

September 11- Math

Brevard Public Schools Math Night on September 12th from 6:00-7:30 PM at Riveria Elementary

All grades welcome

Volunteer Welcome Breakfast on September 13th at 8:30 AM at Meadowlane Intermediate Cafeteria

Volunteers needed for 1st grade BMI Screening on September 4th

**Principal of Meadowlane Intermediate:** Sarah Barnett

Meadowlane is an “A” School

FAST Testing: August 27- Reading

August 28- Math

First School Wide Assembly successful last week

# Old Business

None for this meeting

# New Business

* Teachers to submit funding requests to Administration one week prior to PTO meeting. Must have Administrators approval prior to presenting to PTO.
* Volunteer opportunity: Ms. Weber needs assistance cutting 2000 pages to hang in classrooms

# Announcements

# Next Meeting

September 16, 2024. 3:00 PM Meadowlane Intermediate Library

**Meeting Adjourned At: 1535**

**Minutes Compiled By:** Amanda Goodwin, Co-Vice President